

IHCDA CDBG 2014 OOR Application Changes

July 11, 2014

The following minor changes have been made from the 2013 IHCDA CDBG OOR Round 2 application forms and policy to the 2014 CDBG OOR Round application forms and policy. For the entire application policy, please refer to the IHCDA CDBG 2014 OOR Application Packet.

Application Packet:

- Changed all references to the Compliance Manual to CDBG and HOME Program Manual. The new manual is now available and located on the IHCDA website.
- Updated header to reflect 2014 CDBG OOR application round.
- Removed Threshold & Scoring Checklist – this is now a separate document.
- Updated links to the CDBG and HOME Program Manual.
- Updated information regarding the Threshold & Scoring Checklist.
- Changed the overall score, maximum overall score is now 108 points from 105. Three points were added to the Project Characteristics category.

Application Submission:

- Clarified language describing confirmation of receipt of application.

Application Review:

- Expanded step three of scoring, prohibiting any new documentation to be submitted after initial application.

Ineligible Activities:

- Clarified language regarding the ineligibility of projects located in a one hundred (100) - year flood plain.
 - The language now reads: Acquisition, rehabilitation, or new construction if any part of a project, or its land, is located within the boundaries of a one hundred (100) - year flood plain. A flood determination must be provided for each parcel associated with the project.

Glossary:

- Added definition of Leverage and explained how it is calculated. Administration and environmental review (ER) costs are not included in this calculation.

Scoring:

- The total possible score is now 108, previously 105 total points. Three points were added to the Comprehensive Community development category. Please see application packet for specific details.
- Updated Headers & Footers to reflect 2014 Application round.
- Application Summary #7(c) :
 - Updated 100 year flood plain language.
- Project Narrative:
 - This section now has a total of 12 narrative sections. A narrative has been added for projects targeting Aging in Place. This was formerly addressed in a separate narrative, which is no longer required.
- Leverage
 - #2 – The formula has been changed so that it subtracts administration and ER costs from the total request. This will produce an accurate leverage requirement amount.
- Sources and Uses:
 - #5 – The Sources of Match and Leverage chart has been changed to Banked and Shared Match. This chart will only list banked and shared match amounts if applicable.
- Readiness:
 - Added requirement to submit Form D: Client Intake List. This document can be found in the appendices.
- Services:
 - A separate narrative is no longer required for this category. There is a narrative section provided under the Project Narrative section in the application forms.
- Project Characteristic - #3 – this category is now worth a total of 13 points instead of 10; created and added a new chart allowing for a variety of points in this category, clarified required documentation which is included in the chart.
- Capacity:
 - Trainings – Required IHCDCA Compliance trainings will not be considered for points.
- Score sheet:
 - Update to reflect current score total: 108 from 105.

Appendices:

- Removed the appendices from policy and created a separate document in Word format.